19 October 2026 – Draft
Summonses to the Meeting of Sampford Peverell Parish Council held at the Memorial Hall, Lower Town on 19 October2026, starting at 7.00 pm, were distributed with the agenda and posted on the website, 13 October 2026.

Minutes of the Meeting of Sampford Peverell Parish Council held on 19 October 2026 at the Memorial Hall

Present:
Councillors T Burt (Chair), C Cottrell (Item 5), A Fasey, J Harris, S Heard (Item 2), A MacKenzie and S Taylor together with Councillor Lock (MDDC Ward Councillor) and S McGeever (Clerk).

Councillor Burt opened the meeting at 7.00pm and welcomed all present.

2026/27/047/1 - Open Forum
No members of the public were present

2026/27/047/2 - Apologies and Vacancies
Apologies had been received from Councillors D Bartin and A Williams together with Councillor Westcott (MDDC Ward Member) and Councillor Clist (DCC Councillor).

The Clerk advised that a completed co-option form had been received from Susan Heard.

The Parish Council RESOLVED that Susan Heard's application be accepted and she was duly invited to join the Parish Council and signed the Declaration of Acceptance of Office which was countersigned by the Parish Council.
The appointment would be notified to MDDC.
Action: Clerk to forward Register of Interests to Councillor Heard

2026/27/047/3 - Declarations of Interest
There were no declarations of interest.

2026/27/047/4 - Approval of the Minutes of the meeting of the Parish Council held on 21 September 2026
It was RESOLVED that the minutes of the meeting held on 21 September 2026 were a true record of proceedings and they were duly initialled and signed by the Chair.

2026/27/047/5 - Planning
a) Consultation requests received since the last full Parish Council meeting:
26/01206/HOUSE
Proposal: Erection of 12 ground-mounted solar panels on existing concrete area in garden Location: Connigars 14A Boobery Sampford Peverell
Site Vicinity Grid Ref: 303025 / 114510
Parish: Sampford Peverell 42

Two members of the Parish Council had undertaken a site visit and reported that the solar panels would be barely visible off-site.

The Parish Council RESOLVED that it had no objections to this application.

b) decisions notified by MDDC
26/00502/FULL – APPROVED – 15 September 2026
Proposal: Change of use of part of paddock to tennis court
Location: Land and Buildings at NGR 304064 114510 Ayshmeade Sampford Peverell Devon

26/00472/TDC – APPROVED – 25 September 2026
Proposal: Technical Details Consent for the erection of 1 self-build dwelling
Location: Land at NGR 303141 114141 The Merriemeade 1 Lower Town Sampford Peverell

c) enforcement matters
No update received.

d) any other planning matters and planning correspondence
The Parish Council RESOLVED that picket fencing next to the planters at both ends of the village would be a positive addition to the appearance of the village.
ACTION: Councillor Taylor to bring quotations to the next meeting/Clerk to contact DCC

2026/27/047/6 – Finance
The Clerk presented the financial figures to the end of September 2026.

a) Financial figures for 2026/27

Reserve Account (Unity)

Balance on 31 August 2026				£48905.99
Receipts				
30-Sep-2026	Interest			£ 241.04
Payments				
Balance on 30 September 2026				**£49147.03**

Current Account (Unity)

Balance on 31 August 2026				£ 3709.52
Receipts				
02-Sep-26	The Little Park Pantry	Park coffee kiosk	150.00	
Payments				
04-Sep-26	B/P to: HMRC	120PF026836642412	-119.82	
04-Sep-26	B/P to: Susan McGeever	WAGES - MONTH 5	-416.93	
04-Sep-26	B/P to: Susan McGeever	EXPENSES MONTH 4/5	-52.00	
04-Sep-26	B/P to: Maynards	INVOICE 25/08/26	-450.00	
15-Sep-26	B/P to: Defib Store	1000339039	-70.74	
15-Sep-26	B/P to: Pennon Water	7095287706	-510.68	
16-Sep-26	S W HYGIENE LTD	444844C	-44.32	
29-Sep-26	B/P to: PKF	DV0305 - SPPC	-252.00	
29-Sep-26	B/P to: SP Village Hall	TREE GRANT	-500.00	
29-Sep-26	B/P to: SP Village Hall	3 AND 21/9 26	-26.25	
30-Sep-26	Service Charge		-7.00	-2449.74
Balance on 30 September 2026			**£1409.78**	

The cumulative bank reconciliations for September had been circulated to Parish Councillors prior to the meeting for review and were duly signed by the Chair at the meeting.

The reserves statement has been circulated to Parish Councillors prior to the meeting.

The budget monitoring report for month 6 had been circulated to Parish Councillors prior to the meeting for review and was approved at the meeting.

Receipts in October

05-Oct-26	The Little Park Pantry	Little park pantry	150.00	
07-Oct-26	MDDC CREDITORS	REF - 00013	24000.00	24150.00

Payments made in October:

06-Oct-26	B/P to: HMRC	120PF026836642412	-156.18	
06-Oct-26	B/P to: Susan McGeever	WAGES - MONTH 6	-499.86	- 656.04

South West Hygiene £44.32
There had been a slight increase in the fee at the contract entered a second year.
Payments to approve:

Valda Energy	£745.29
S McGeever (expenses)	£26.00

The Parish Council noted that due to time constraints on the Valda Energy invoice, the Clerk had set up the two payments above and they had been duly authorised by two Parish Councillors.

b) SouthWest Water
Following the increased SouthWest Water bill, SWW had undertaken a site visit and recommended that a sub meter be fitted for the servery.
Action: Councillor Taylor would obtain quotations

c) Valda Energy
The Valda Energy account was now in the name of the Parish Council. The servery would be charged for its share of the electricity according to the sub-meter reading.
Action: Clerk to propose figures to the next Parish Council meeting.

Two Parish Councillors signed the Direct Debit for invoices going forward.

d) Upgrading public conveniences
Councillor Taylor advised that he was looking to re-tile the public toilet. It had proved impossible to get the tiles clean and he felt it would be a positive improvement. There was a possibility of grant funding.
Action: Councillor Taylor to obtain quotations

e) MDDC Assets
The Clerk was meeting with MDDC to discuss the possible acquisition of the car park and adjoining land. A full report would be brought to the next meeting when it was hoped the financial implications would be known. Despite the pause in Local Government Reorganisation, MDDC was still looking to offer non-statutory assets to Parish Councils.

f) Annual Clerk Review
Councillors Burt/Taylor advised that a date had been set prior to the November meeting.

g) Grants
Village Hall
A full and frank discussion took place on the Parish Council funding a structural survey of the village hall roof with a view to gaining a grant for the installation of a solar panel system with a battery and the ability to function in a power cut. A generator hook-up would also be provided.

The Village Hall was an important asset to residents and formed part of the Emergency Plan.

The quotation was for £1250 plus VAT and would enable a grant application for funding for solar panels to be submitted.

The Parish Council RESOLVED to approve the quotation and undertake the survey on behalf of the Village Hall.
Proposer: Councillor Taylor
Seconder: Councillor Burt
Decision: 6 for 1 against

CHAT
The Clerk advised that she was awaiting the grant application forms

Mid Devon mobility
The Clerk advised that she was awaiting the grant application forms

General call for grant applications
The Clerk advised that grant applications were normally considered at the November meeting when budgets were set.
Action: Councillor Cottrell/Clerk to put out a request on social media/website

2026/27/047/7 - Any business items for the next meeting
Councillor Burt advised that he had attended the Mid Devon District Council meeting arranged by Councillor DuChesne for parishes along the A361/J27 corridor.
It was evident from discussions that Sampford Peverell would be considered an area for further housing development given its proximity to Tiverton Parkway railway station and J27 of the M5.
Parish Councillors needed to consider the infrastructure required for the village to accommodate further housing. The key considerations were:

- sufficient parking at Tiverton Parkway given that, at current usage levels, the car parks were full mid-week and cars were parked from the roundabout at the A361 to the Spar shop in Lower Town.
- increased traffic through the village given that there were no west bound slip roads on the A361 – improved access to the A361 was a key to relieving pressure on J27.
- improvements to J27 so that it could take additional traffic generated from additional traffic. Whilst new residents could use Tiverton Parkway to commute, most jobs were on the outskirts of Exeter and Taunton and only accessible by car.

It was noted that Cullompton achieved improvements to J28 prior to significant house building.

It was noted that the Parish Map did not show the conservation area and this would be extremely useful. New Parish Councillors did not have maps.
The Clerk advised that MDDC would provide a pdf of the A0 map which the Parish Council could then print.
Parish Councillors asked if the conservation area could be overlain on the map.
Action: Clerk to contact MDDC and organise for 5 maps to be printed. Clly Taylor offered to share a PDF map showing the conservation area.

Parish Councillors raised concern about walls being knocked down within the conservation area (one a house wall at 14 Boobery, the other a lane wall next to 12 Boobery).
Action: Photographs and location to be provided to the Clerk to report to Enforcement

Councillor Burt advised that he was attending the Devon Community Resilience Forum on 22 October 2026 in Totnes and would report back to the Parish Council.

Councillor Burt noted the planning application 26/01341/CLU which would be on the next agenda. It referred to an approved 1989 application that had been approved.

2026/27/047/8 – Next meetings of the Parish Council
The date for the next meeting is:

16 November 2026

Future meetings:
21 December* 18 January 15 February* 15 March
19 April*

8 May Annual Parish Meeting
17 May Annual Meeting of the Parish Council
* Denotes if required.

The Chair closed the meeting at 8.15pm

Signed _____ Date: _____
Chair