

Sampford Peverell Parish Council (SPPC)
Meeting of the Parish Council

I hereby give notice that a Meeting of the Parish Council will take place on Monday, 16 March 2026 starting at 7.00pm in the Committee Room of the Memorial Hall, Lower Town, Sampford Peverell. All Members of the Parish Council are hereby summoned to take part for the purpose of considering and resolving the business as set out hereunder which predominantly covers financial matters.

Dated this 9 March 2026
 Susan McGeever
 Clerk to the Parish Council

AGENDA

All Members are reminded of the need to make declarations of interest prior to any relevant discussion that may take place during this meeting.

Item		Report Pages
1	Public Open Forum Members of the public may speak for a period of 3 minutes on matters they wish to bring to the attention of the Parish Council, and these matters may be related to items on the agenda.	N/A
2	Apologies and vacancies - Possible co-options	N/A
3	Declarations of Interest and dispensations	N/A
4	Approval of the Minutes of the meeting of the Parish Council held on 19 January 2026	2-11
5	Discussions with DCC Council Member Simon Clist and with MDDC Ward Members, Councillors Lock and Westcott	N/A
6	Matters Arising from the minutes and actions not included elsewhere on the agenda and/or raised by the Clerk	12-13
7	Planning matters	14
8	Financial matters	15-17
9	Reports from Councillors not considered under Item 6	18-19
10	Brief reports from Parish Council representatives on any recent activities	N/A
11	Any business items for the next meeting	N/A
12	Date of the next meeting 11 May 2026 Unless Planning Applications are received that require a meeting in April	20

Susan McGeever
 Clerk and Responsible Financial Officer
 Sampford Peverell Parish Council

SAMPFORD PEVERELL PARISH COUNCIL

4	Approval of the Minutes of the meeting of the Parish Council held on 19 January 2026	2-11
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12 January 2026 – Draft

Summonses to the Meeting of Sampford Peverell Parish Council to be held at the Memorial Hall, Lower Town on 19 January 2026, starting at 7.00 pm, were distributed with the agenda and posted on the website 12 January 2026.

Minutes of the Meeting of Sampford Peverell Parish Council held on 19 January 2026 at the Memorial Hall

Present:

Councillors T Burt (Chair), D Bartin, C Cottrell, A Fasey, A Mackenzie, S Taylor and A Williams together with Councillor Clist (DCC County Councillor), Councillors Lock and Westcott (MDDC Ward Councillor) and S McGeever (Clerk).

Councillor Burt opened the meeting at 7.00pm and welcomed all present.

2025/26/039/1 - Open Forum

No members of the public were present.

2025/26/039/2 - Apologies and Vacancies

No apologies had been received.

It was noted that the Parish Council had two vacancies, and the co-option process could be used.

The Noticeboard list of council members needed to be updated.

Action: Clerk

2025/26/039/3 - Declarations of Interest

There were no declarations of interest.

2025/26/039/4 - Approval of the Minutes of the meeting of the Parish Council held on 17 November 2025

It was RESOLVED that the minutes of the meeting held on 17 November 2025 were a true record of proceedings and would be duly initialled and signed by the Chair.

2025/26/039/5 Discussions with DCC Member Councillor Clist and with MDDC Ward Members, Councillors Lock and Westcott

Councillor Westcott advised that discussions with Southwest Water were ongoing regarding the lack of investment and there was a contact for complaints. DCC had passed a motion on the 'rights of rivers' which was aimed at ensuring they should not be polluted. Other matters included:

- The Green Enterprise Grant
- Local Government Reorganisation
- Policy to allow MDDC to be able to make additional comments on AD Plant applications

Councillor Lock referred to:

- the cost of vandalism at bus stops
- the Tiverton car park being made more secure to allow for solar panels on the roof to provide electricity for Pheonix House and the library
- Warm Home local grants were available
- achieving a balanced budget despite the 'rurality' add-on being taken away as government funds prioritised urban deprivation

Four submissions had gone into Government providing different proposals for Local Government Reorganisation.

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Improvements to both Junction 27 and 28 would be required to allow for any large housing developments to be approved. That said, those that were within a 15-minute walk of a mainline station were likely to be granted.

Councillor Lock understood that the Mountain Oak development was awaiting conclusion of the S106 agreement discussions covering contributions to education, cycle routes, etc. At present, the developer considered the S106 amounts could make the development unviable especially relating to the affordable housing.

Councillor Clist advised that developers would often sit on sites and put forward variations based on a business case that showed affordable housing was not viable. He felt it was important that all Parish Councils respond to the National Planning Policy Framework consultation.

Action: Clerk to put on the agenda of the next meeting

Regarding, Mountain Oak, he was meeting with officers and highways to discuss the Active Trail contribution. This was a government initiative that required compliance.

England Homes were bringing forward a further tranche of funding.

Other matters included

- the response to the Local Government Reorganisation submissions was expected to be received in the Spring with a shadow election taking place in 2027.
- DCC was also looking to balance its budget. The government's 20% increase in revenues was based on 100% uptake of council tax at the full rate which was not possible given the various deductions awarded.
- DCC had opposed the cancellation of elections in 2026.
- DRIP had issued its latest report
- emergency staff to cover Storm Goretti had cost £3 million
- more money was being allocated to fostering
- six county farms had new tenants
- a collaborative housing statement had been issued to assist with social rent and affordable housing

Government had cut the highways budget from £110 million to £54 million. Devon had the largest network of roads which meant A roads and those most used were being given priority. He advised that Parish Councils should start putting monies aside for a lengths man and introduce a Highways Maintenance Traffic System.

There were temporary traffic lights on the A38 due to potholes:- the road had experienced a phenomenal increase in traffic.

2025/26/039/6 Matters Arising from the minutes and actions not included elsewhere on the agenda and/or raised by the Clerk

- a) Review of financial arrangements between Village Hall and Parish Council:
The letters had been sent to the Chair of Trustees given on the Charity Commission website and the Treasurer.
 - DAAT letter
The Village Hall committee has queried their liability and a copy of the DAAT contract has been sent.
Action: Councillor Taylor to attend the next Village Hall meeting on 27 January 2026.

- Swing
A response was still awaited, and the equipment remained on the Parish Council Asset Register.

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The Parish Council felt it was important that the Village Hall look to obtain grants for works required given that there were funds available to charities that could not be applied for by a Parish Council. If such a grant required support from the Parish Council, then this could be provided.

- b) Climate change statement
Councillor Burt advised that he had nothing to report.
- c) Emergency Plan
Councillor Bartin advised that the plan was in progress and awaited the maps.
Action: Councillors Bartin and Mackenzie
- d) Neighbourhood Plan
The meeting was scheduled to take place at Sampford Peverell Village Hall (Committee Room) on Tuesday, 20 January with a start time of 7pm.
- e) Update on programme of risk assessments and safety checks
Councillor Williams advised that the gate at Blackdown View remained outstanding. It would require a site visit or advice from MDDC/DCC to ensure the correct barriers were installed.
Action: Councillor Williams/Clerk

Matters brought forward:

- Road Wardens to cut down the sapling tree that was obscuring the Halberton/Exeter sign on Station Road and clean up the SPPC sign at the Tiverton Parkway end of the village.
Councillors Taylor and Williams advised that both items were outstanding and would be undertaken as soon as possible

- Beech hedge in Whitnage Road

Councillor Mackenzie advised that he had spoken to the owner and, whilst it had been cut twice, it was still too high and touching power lines.

Action: Clerk to contact the National Grid and send a letter to the owner

- Purchase of three living Christmas trees

Action: Clerk to write to MDDC/DCC to understand the rules and regulations regarding the planting of trees on verges

- Actions by the Tree Wardens

The Parish Council noted that the Tree Wardens were no longer linked to the Parish Council, but a social media post indicated that they did take on work for the Parish Council.

Action: Clerk to contact Tree Wardens

Clerk matters:

Mid Devon District Council Caravan site and mobile homes policy consultation

The closing date for the consultation is 8th April 2026 and relates to an appeal that MDDC lost with regard to a mobile home being placed on non-residential land and the appeal allowed the plot to become residential.

Orchard tree planting day at Firebeacon Farm

7 February 2026 – the information had been circulated to council members.

Planning Training for Town and Parish Councils - Thursday 26th March 2026 – 1800-2030

Councillor Taylor advised that he would be attending online.

2025/26/039/7 Planning

a) Consultation requests received since the last full Parish Council meeting:

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25/01500/MOUT

Proposal: Phased outline for the extension of existing business park for up to 3.9ha of employment land and up to 150 dwellings with associated infrastructure and access with all other matters reserved

Location: Land at NGR 298976 112882 (Hartnoll Farm) Tiverton Devon

Grid Ref: 299032 / 112840

Parish: Halberton 25

The Parish Council had been consulted as a neighbouring authority and the application had been discussed under the Grand Western Canal item at the November meeting and a response submitted.

The Grand Western Canal Joint Advisory Committee were concerned that the canal buffer zone may not be upheld.

25/01628/ADVERT

Proposal: Advertisement Consent to display 3 non-illuminated sponsorship signs

Location: Roundabout at NGR 304168 114750 Holbrook Lane/A361 Northern Slip Sampford Peverell

Site Vicinity Grid Ref: 304168 / 114750

Parish: Sampford Peverell 42

An extension had been requested but it was indicated that this might not be possible and a decision notice has been issued.

25/01630/ADVERT

Proposal: Advertisement Consent to display 3 non-illuminated sponsorship signs

Location: Roundabout at NGR 304045 114568 Lower Town/A61 Southern Slip Sampford Peverell

Site Vicinity Grid Ref: 304044 / 114568

Parish: Sampford Peverell 42

An extension had been requested but it was indicated that this might not be possible and a decision notice has been issued.

25/01814/CAT

Proposal: Notification of intention to reduce the height of 1 Acacia tree by 5m within the Conservation Area

Location: Pullens House 30 Lower Town Sampford Peverell

Site Vicinity Grid Ref: 303368 / 114354

Parish: Sampford Peverell 42

The Parish Council RESOLVED that it had no objection to this application to reduce a tree that was hitting power cables.

b) decisions notified by MDDC

The following decision notices were noted:

25/01270/HOUSE – APPROVED – 11 November 2025

Proposal: Erection of extension to front and side of dwelling; widening of existing access

Location: 28 Turnpike Sampford Peverell Tiverton Devon

25/01427/CAT – OBJECTS – 24 November 2025

Proposal: Notification of intention to pollard 1 Poplar tree within the Conservation Area

Location: 44 Higher Town Sampford Peverell Tiverton Devon

The Parish Council noted a TPO notification had been received for this tree.

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25/01534/CAT – APPROVED – 15 December 2025

Proposal: Notification of intention to reduce the crown of 1 Maple tree by 2-4m within the Conservation Area

Location: 4 Boobery Sampford Peverell Tiverton Devon

25/01465/HOUSE – APPROVED - 17 December 2026

Proposal: Roof repairs; conversion of first floor window opening to door with porch canopy over and metal steps; porch canopy over front door

Location: 3 Chains Road Sampford Peverell Tiverton Devon

25/01628/ADVERT – APPROVED – 12 January 2026

Proposal: Advertisement Consent to display 3 non-illuminated sponsorship signs

Location: Roundabout at NGR 304168 114750 Holbrook Lane/A361 Northern Slip Sampford Peverell Devon

c) enforcement matters

No update received on enforcement matters raised by the Parish Council.

Enforcement matters raised by residents: Felling of trees in Sampford Peverell conservation area.

d) any other planning matters and planning correspondence

Edenstone - Village sign at Higher Town

The Parish Council RESOLVED that it was happy with the proposed village sign.

Action: Clerk to confirm and ask about the picket fence

Parish Council – Village sign at Tiverton Parkway junction

This item would be discussed at the next meeting.

2025/26/039/8 Finance

The Clerk had provided the following financial information which was noted by the council members:

a) Financial figures for 2025/26

Reserve Account (Unity)

Balance on 31 October 2025 £48803.55

Receipts

Payments

Transfer £15000.00

Balance on 30 November 2025 £33803.55

Reserve Account (Unity)

Balance on 30 November 2025 £33803.55

Receipts

Interest £ 211.63

Payments

Balance on 31 December 2025 £34015.18

Current Account (Unity)

Balance on 31 October 2025			£3820.16	
Receipts				
03-Nov-25	Transfer from 20504366		15000.00	
03-Nov-25	The Little Park Pantry	Sent from SumUp	150.00	15150.00
Payments				
04-Nov-25	B/P to: HMRC	120PF026836642412	-119.82	
04-Nov-25	B/P to: Susan McGeever	WAGES - MONTH 7	-416.93	
04-Nov-25	B/P to: XL Displays	INV 277378	-172.80	
05-Nov-25	B/P to: HMRC Payments	XWV126000103303	-14205.15	
	Direct Debit (S W HYGIENE			
17-Nov-25	LTD)	444844C	-42.63	
30-Nov-25	Service Charge		-6.00	-14963.33

Balance on 30 November 2025 **£4006.83**

Balance on 30 November 2025			£4006.83	
Receipts				
08-Dec-25	The Little Park Pantry	SP Play Park Kiosk	150.00	150.00
Payments				
02-Dec-25	B/P to: Susan McGeever	EXPENSES OCT 25	-26.00	
02-Dec-25	B/P to: SP Village Hall	PC MEETING	-20.00	
		SAMPFORD		
02-Dec-25	B/P to: Methodist Church	PEVERELL	-80.00	
05-Dec-25	B/P to: Susan McGeever	WAGES - MONTH 8	-416.73	
05-Dec-25	B/P to: HMRC	120PF026836642412	-120.02	
05-Dec-25	B/P to: SP Village Hall	INV 485	-30.00	
05-Dec-25	B/P to: Pennon Water	5039832001	-163.36	
		MICROSOFT		
05-Dec-25	B/P to: Susan McGeever	RENEWAL	-84.99	
	Direct Debit (S W HYGIENE			
17-Dec-25	LTD)	444844C	-42.63	
31-Dec-25	Service Charge		-6.00	-989.73

Balance on 31 December 2025 **£3167.10**

Payments made since the last meeting (not recorded above):

Payments

08-Jan-26	B/P to: MDDC	20041918	-1772.38	
08-Jan-26	B/P to: HMRC	120PF026836642412	-119.82	
08-Jan-26	B/P to: Susan McGeever	WAGES - MONTH 9	-416.93	
08-Jan-26	B/P to: SVR Windows	PARISHCOUNCIL 055	-90.00	
08-Jan-26	B/P to: Steve Taylor	PLANTERS	-50.00	
08-Jan-26	B/P to: Steve Taylor	CHRISTMAS TREE	-25.00	
08-Jan-26	B/P to: RBL	WREATH	-27.50	-2501.63

Receipts

05-Jan-26	The Little Park Pantry	Sent from SumUp	150.00	
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Authority to pay accounts rendered:

Village Hall (meeting room)	£20.00
Village Hall (meeting room)	£20.00
SW Hygiene (public convenience)	£42.63 (Direct Debit)
S McGeever (expenses x 2 months)	£56.00

The Parish Council noted the above payments and RESOLVED to make the necessary payments. The second Village Hall payment was for the Neighbourhood Planning meeting.

The Clerk presented the cumulative bank reconciliations for November and December and these were duly signed by the Chair.

b) Precept

Following on from the discussions at the November meeting, the Clerk had circulated an updated budget to show additional costs requested:

- The provision of VAS unity (approximate cost £10,000)
- Teenage facilities and/or the purchase of land to accommodate such facilities
- The potential to take over the maintenance of the trees on The Brendons which was jointly covered by MDDC and DCC, if it could be shown that the Parish Council had planted the trees.
- Grants for local charities/organisations including the Grand Western Canal who would lose funding from MDDC.

The Clerk ran through the budget line by line and the allocations to move to the best accounting practice of holding 100% of the precept, the need to meet the Parish Council's legal obligations, maintain assets and build a reserve for the upcoming elections and Local Government Reorganisation. MDDC was looking to Parish Council to take on non-statutory assets such as leisure centres, community car parks and play areas, as well as non-statutory services such as dog and litter bins that could well be lost under LGR. As advised by Councillor Clist, Parish Councils may also have to carry out more road maintenance such as potholes and pavements.

Having considered all the figures and options produced by the Clerk, The Parish Council RESOLVED to set a precept that reflected the average 2025/26 precept for Mid Devon parishes. This resulted in a decision to increase the precept from £26,880 to £48,000 taking the annual Band D contribution from £51.48 to £87.90.

In making this decision, the Parish Council noted that if the costs resulting from Local Government Reorganisation were less than anticipated, this could be reflected in the 2027/28 precept.

Action: Clerk to update the 2026/27 budget and precept calculation to reflect the decision made. The Parish Council should write an article for the parish magazine explaining the new precept.

c) Public convenience improvements

The Clerk was still awaiting an update on the delivery of the shelving ordered for the Public Convenience and it was agreed to contact them again advising that Trading Standards would be contacted.

Action: Clerk

d) Unity Trust Bank

The debit card application had been re-submitted but could take up to six months

Action: Clerk to follow up

e) Grants

The grant application paperwork had been received from Mid Devon Mobility and the Parish Council RESOLVED to give a grant of £200.00.

Action: Clerk to set up payment

2025/26/039/9 Reports from Councillors not considered under Item 6

a) Communications & Engagement (publicity)

Councillor Cottrell advised there was nothing to report.

b) Climate Change and environmental issues

Councillor Burt advised there was nothing to report.

c) Public Convenience Development Group

Councillors Taylor and Williams advised that the servery would re-open on 24 January 2026.

The electricity contract would be brought back under the Parish Council when the new lease was signed in March.

d) Affordable Housing – Community Lands Trust

The Parish Council noted the grant request that had come through from the CLT and its concerns regarding the Mountain Oak development as discussed under Item 5.

The grant request would be considered at the next meeting as it did not arrive in time to be put onto the agenda for this meeting.

e) Highways

The Parish Council thanked Councillor Taylor for his detailed Snow Warden's report:

Before winter came, I walked round the village and checked all the salt bins maintained by DCC and the PC, were full both within the village and those in outlying areas of our parish. I have continuously monitored these and following the recent cold snap have rechecked all bins. I now know that all bins still have sufficient salty grit within them. It's best to use up this remaining grit as the level goes down so that the older grit doesn't become hard, compacted and unusable.

Possibly, the bin on Whitnage road is the most used of them all. Surprisingly other bins have been lightly used, although the many bags of grit given to the school last year have been spread over Higher Town, but the bin in Blackdown View is still very full.

As the snow warden, I have requested that Whitnage is topped up via my Snow Warden website. This process does work as I used it successfully when I took over the role some years ago. Last year, I also requested DCC to replace the bin on Whitnage road as it has become very tatty and the lid is damaged.

FYI all DCC bins are uniquely identified by a number coding for ease of location except for the PC bins. However, whilst on this subject the newest bin we persuaded DCC to install near Butteridge Farm on Holbrooke Lane still does not have a unique number in the series nor inclusion on the DCC highways map. I suspect I will soon have a call/ email from the farm who lobbied for this bin for many years. Maybe Sue you could chase this up please.

As for the stock of salt/grit bags, we do not have any. I managed to get rid of the 10 ton of bags that the parish had kept in a barn for 15 years a couple of years ago. When I say get rid, I gave a huge amount to the School, and doctors surgery.

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I also topped up the PC bins and the rest went free to those that responded to my advert on the community website. Maybe a smaller stock of bags would be useful? They are free to order via the Snow Warden website and would be used to top up our PC bins. Problem being I do not have anywhere to store them.

I have carried out this community function for some 8 years now, but maybe a good time for

Action: Councillor Williams to advise on possible storage

The Parish Council noted that Councillor Taylor would like to step down from the role.

Action: Call for snow warden volunteers. Clerk to follow up serial number for the bin on Holbrook Lane.

Road Warden scheme

Councillors Taylor and Williams noted the work to be done under Item 6.

Training for filling potholes was required.

Action: Clerk

Joint Traffic Meeting

The Clerk advised that the next meeting was scheduled for 2 or 23 February.

Councillor Burt advised that he was available on both dates.

Roads, Pavements & Footpaths/Road Safety

Councillors Burt, Fasey and Williams advised as follows:

- traffic speed survey: follow up action – can the speed limit be lowered/would VAS units would assist.
DCC is looking to facilitate the lowering of speed limits, but at the Parish Council's expense.

- '20 is plenty' signage/national '20 is plenty' membership/speed limits
Nothing to report

- overgrown hedge Turnpike
Discussed under Item 6

- trees on Brendon
MDDC's Tree Officer was due to review the trees.

- Chains road
The plastic barriers had been removed.

- parking at Tiverton Parkway junction
This continued to be a problem and had been highlighted to DCC and MDDC.
A request for double yellow lines would be taken to the next HATOC meeting.

- Turnpike audit
No further information had been received.

- Dumping of waste
All fly-tipping had been reported to MDDC.

- Dog fouling
The Clerk had reported the increase in dog fouling on the canal towpath, and this was being investigated.

Action: The Clerk to investigate getting the dog bin at Buckland Bridge moved to the steps
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- Barriers at Blackdown View and warning signage
See discussion under Item 6.
The Clerk had contacted DCC regarding pedestrian signage in the road.

- The lamp post opposite Richmond Close has been hit/bent over
The Clerk had reported the damaged lamppost.

- The stile on Boobery into Castle field is rotting away
It is likely the stile will be repaired as part of the redirection of the footpath.

- Boulders on the footpath on Lower Town
These appeared to be on private land.

- Lamppost in the park
This lamppost appeared to be the responsibility of the Village Hall.

f) Footpaths

Councillor Burt noted that the Parish Council had received the **Sampford Peverell Footpath 2 Public Path Order 2025**.

The Parish Council RESOLVED that it was in favour on the re-routing but that they would make representation to ensure that there was sufficient signage to direct walkers on the correct route.

g) Defibrillator maintenance

Councillor Cottrell advised that the defibrillators were all up-to-date.

2025/26/039/10 Brief reports from Parish Council representatives on any recent activities

a) Village Hall and Recreation Ground Charity Committee
See discussions under Item 6

b) Grand Western Canal Joint Advisory Committee
Councillor Taylor advised that there was nothing to report.

c) Sampford Peverell and District Twinning Association
The Clerk advised there was nothing to report.

2025/26/039/11 Matters for the next meeting

No matters were raised for the next meeting other than those given in these minutes.

2025/26/039/12 – Next meetings of the Parish Council

The dates for the next meetings were:

16 March 26

9 May 26 Annual Parish Meeting (6pm) and Showcase (4.30pm)

11 May 26 Annual Meeting of the Parish Council.

If required, planning meetings would be called in February and April.

The Chair closed the meeting at 9.05pm

Signed _____
Chair

Date: _____

SAMPFORD PEVERELL PARISH COUNCIL

6	Matters Arising from the minutes and actions not included elsewhere on the agenda and/or raised by the Clerk	12-13
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- a) Review of financial arrangements between Village Hall and Parish Council:
The letters had been sent to the Chair of Trustees given on the Charity Commission website and the Treasurer.
 - DAAT letter
Update - VH agreed to give an ex-gratia payment of £200 towards the repairs to the DAAT light. The VH Committee feels that there was no agreement regarding shared responsibility for any on-going cost. The Committee's role through Fred Harding has always been to facilitate the project and to allow access for the emergency services and any maintenance teams. The financing of this project was entirely between the PC and Devon Air Ambulance. This asset is for the benefit of the community not the recreation ground, it just happens that the site chosen for this facility by the PC, was on the recreation ground.

 - In addition to this, when the cabling for the light was being laid, some damage was done to the pavilion, which was not identified at the time but has since come to light. This now needs to be rectified and will be done by Fred Harding at the VH expense.
 - Swing
A response is awaited on the Village Hall accepting the donation of an inclusive swing.
 - Meeting on the role of Custodian Trustee
Following on from the meeting between Parish Council members and the Village Hall, further information has been received from Devon Communities Together and circulated to parish councillors. The Village Hall has the option to use the Charity's Commission Custodian Trustee service.
- b) Climate change statement
Councillor Burt
- c) Emergency Plan
Update from Councillor Burtin
- d) Neighbourhood Plan
Following the meeting on Tuesday, 20 January 2026, the presentations have been circulated to all parish councillors. Further information relating to Neighbourhood Plans and Planning Statements have been circulated.
An important part of a Neighbourhood Plan is to have an up-to-date Housing Needs Survey. MDDC and Devon Community Together will fund a Housing Needs Survey for Burlescombe, Halberton, Sampford Peverell and Uplowman. Each parish will receive its own data. The email has been circulated to parish councillors, and it is hoped the Survey will be carried out in March.
- e) Update on programme of risk assessments and safety checks
Councillor Williams

Matters brought forward:

- Road Wardens to cut down the sapling tree that was obscuring the Halberton/Exeter sign on Station Road and clean up the SPPC sign at the Tiverton Parkway end of the village.
- Beech hedge in Whitnage Road (highlighted to MDDC maintenance team)
- Purchase of three living Christmas trees
- Actions by the Tree Wardens

Clerk matters:

Devon Communities Together

DCT is providing a free Community Emergency Hub kit to 100 communities across the county (first come first served).

Sampford Peverell Parish Council has been registered, and the Clerk is attending an online meeting on Wednesday, 11 March 2026

Devon Community Resilience Form – Thursday, 26 March 2026

10am-4pm Teign Valley Community Hall

Planning Training for Town and Parish Councils - Thursday 26th March 2026 – 1800-2030

In person and online.

Mid Devon District Council Caravan site and mobile homes policy consultation

The closing date for the consultation is 8th April 2026.

Local Government Reorganisation

The deadline for responses is midnight on 26 March 2026. A comparison of the bids put together by DALC has been circulated to parish councillors.

Assertion 10

The Parish Council use a gov.uk website and email addresses.

The Website

1.47. The PC's use an authority owned domain for email address

1.48. Minutes and AGAR documentation is published on the site meeting legal requirements.

The website uses the GOV.UK domain.

1.49. Parish Online websites meet WCAG 2.2 AA. The accessibility statement states that if there is any non-compliant information on the site then you can provide it to a requester in an accessible format.

1.50 - 1.54 are data compliance and the PC has a data compliance policy which is currently under review to ensure all aspects of Assertion 10 are covered.

If parish councillors are interested in understanding more about getting the site ready for audit, Parish Online have published a guide: [How do I make sure my website is "audit ready"?](#)

National Planning Policy Framework

The government has published its draft National Planning Policy Framework (NPPF) – an important document that guides what gets built where and how – and announced a major consultation. This a chance to influence national planning policy. Deadline for comments: 10 March 2026

Action Plan

Parish Councillors to feed potential projects to the Clerk.

SAMPFORD PEVERELL PARISH COUNCIL

7	Planning matters	14
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a) Consultation requests received:

26/00019/FULL

Proposal: Change of use of holiday let to residential dwelling with associated garden area

Location: Acorns Mountain Oak Farm Lower Town

Site Vicinity Grid Ref: 303695 / 114417

Parish: Sampford Peverell 42

Deadline for comments: 27 February 2026 - extension received to 18 March 2026

Lower Town

A public consultation is taking place on 17 March 2026 at the Village Hall on a proposed development in Lower Town.

The Parish Council has promoted the event to residents but will not comment until the planning application has been submitted and the Parish Council has been formally consulted by Mid Devon District Council.

Mountain Oak

The application, 25/00304/MOUT, has not gone to the MDDC (Mid Devon District Council) planning committee as the S106 agreement had not been finalised for contributions to Cullompton and Tiverton LCWIP (Local Cycling and Walking Infrastructure Plan).

b) decisions notified by MDDC

25/01630/ADVERT – GRANTS CONSENT – 14 January 2026

Proposal: Consent to display 3 non-illuminated sponsorship signs

Location: Roundabout at NGR 304045 114568 Lower Town/A61 Southern Slip Sampford Peverell

25/01814/CAT – NO OBJECTION – 30 January 2026

Proposal: Notification of intention to reduce the height of 1 Acacia tree by 5m within the Conservation Area

Location: Pullens House 30 Lower Town Sampford Peverell Tiverton

c) enforcement matters

No update received on enforcement matters raised by the Parish Council.

Enforcement matters raised by residents: Felling of trees in Sampford Peverell conservation area. The Parish Council is awaiting further information from MDDC Enforcement

d) any other planning matters and planning correspondence

Edenstone - Village sign at Higher Town

Parish Council – Village sign at Tiverton Parkway junction

SAMPFORD PEVERELL PARISH COUNCIL

8	Financial matters	15-17
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a) Financial figures for 2025/26
The FSCS limit has increased to £120,000.00

Reserve Account (Unity)			
Balance on 31 December 2025			£34015.18
Receipts			
Payments			
Balance on 31 January 2026			£34015.18
Balance on 31 January 2026			£34015.16
Receipts			
Payments			
Transfer			£ 3000.00
Balance on 28 February 2026			£31015.18
Current Account (Unity)			
Balance on 31 December 2025			£ 3167.10
Receipts			
Little Pantry			£ 150.00
Payments			
08-Jan-26	B/P to: MDDC	20041918	-1772.38
08-Jan-26	B/P to: HMRC	120PF026836642412	-119.82
08-Jan-26	B/P to: Susan McGeever	WAGES - MONTH 9 PARISHCOUNCIL	-416.93
08-Jan-26	B/P to: SVR Windows	055	-90.00
08-Jan-26	B/P to: Steve Taylor	PLANTERS	-50.00
08-Jan-26	B/P to: Steve Taylor	CHRISTMAS TREE	-25.00
08-Jan-26	B/P to: RBL	WREATH	-27.50
16-Jan-26	S W HYGIENE LTD	444844C	-42.63
31-Jan-26	Service Charge		-6.00 -2550.26
Balance on 31 January 2026			£ 766.84
Balance on 31 January 2026			£ 766.84
Receipts			
Transfer			£ 3000.00
Little Pantry			£ 150.00
Payments			
		SAMPFORD	
03-Feb-26	B/P to: Mid Devon Mobility	PEVERELL	-200.00
03-Feb-26	B/P to: Susan McGeever	WAGES - MONTH 10	-416.93
03-Feb-26	B/P to: SP Village Hall	INV 533 AND 532	-40.00
03-Feb-26	B/P to: HMRC	120PF026836642412	-119.82
03-Feb-26	B/P to: Susan McGeever	EXPENSES X 2	-56.00
	Direct Debit (S W		
16-Feb-26	HYGIENE LTD)	444844C	-42.63
28-Feb-26	Service Charge		-6.00 -881.38
Balance on 28 February 2026			£ 3035.46

Payments made since the last meeting (not recorded above):

Pennon Water (Public Convenience)	£ 76.41
HMRC (PAYE)	£119.82
S McGeever (Wages Feb 26)	£416.93

SW Hygiene (Public Convenience – DD)	£ 42.63
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Authority to pay accounts rendered:

S McGeever (Expenses Jan/Feb)	£ 52.00 (less £4 from previous payment)
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The cumulative bank reconciliations for January and February will be presented at the meeting for signature by the Chair.

b) Precept

A statement was provided to Mid Devon District Council on the increase in precept.

c) Public convenience improvements

The shelving had been delivered.

d) Unity Trust Bank

Additional signatories

e) Grants

CAB

Application circulated.

No figure given

Village Hall

Application circulated:

Village Hall and Recreation Ground Charity grant application form for a £500 grant from the parish Council to assist with the cost of erecting a new security fence in the Children's Playpark in Lower Town. The new fence will be erected towards the end of March.

CLT

Letter circulated:

CLT is still hoping to provide much-needed affordable social housing for the parish one day. As the Parish Council originally set up the CLT and paid its expenses in the early days, would a grant be possible to keep the CLT afloat.

By the end of March, it will only have £40 left in the bank. Insurance costs £400 per year.

Could the Parish Council contribute to running costs?

If the Mountain Oak planning application goes ahead then the CLT will be able to look for grants.

f) Clerk's email inbox

We can offer the additional options to increase the size of the mailbox:

- Upgrade a mailbox to 10GB storage - £24 ex vat per year
- Upgrade a mailbox to 30GB storage - £42 ex vat per year. This comes with our Cloud Office package that also gives you 10GB of document storage, online document editing and password managers. It's great for clerk mailboxes to protect council documents and keep everything in one place.
- Upgrade a mailbox to 100GB storage - £62 ex vat per year. This is a lot of storage! If you need this much I'd advise going for the 30GB storage and clearing out large attachments and storing them in the document storage space instead.

For all our upgrades we only charge you on your renewal date, so they're free to upgrade now.

g) Rates – Public Convenience

MDDC have confirmed that the building would not qualify for the public toilet relief as it is not a “stand alone” property.

Their Rates Officer will visit the site.

h) Section 137 expenditure limit

The Ministry of Housing, Communities and Local Government has informed us of an increase in the [Section 137 expenditure limit](#) for parish and town councils in England for the 2026/27 financial year. The new limit is £11.60 per elector, up from £11.10 in 2025/26. The increase reflects the percentage rise in the retail price index between September 2024 and September 2025, in accordance with Schedule 12B of the Local Government Act 1972. Section 137 of the Act allows parish and town councils to incur expenditures for purposes that benefit their communities when no specific statutory power is available.

SAMPFORD PEVERELL PARISH COUNCIL

9	Reports from Councillors not considered under Item 6	18-19
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a) Communications & Engagement (publicity)
- Social Media (Councillor Cottrell)

b) Climate Change and environmental issues (Councillor Burt)

c) Public Convenience Development Group (Councillors Taylor and Williams)
- report on servery
- electricity contract

d) Affordable Housing – Community Lands Trust

e) Highways
Snow Warden (Councillor Taylor)
A Parish Councillor needs to step forward to take on the role.

Road Warden scheme (Councillors Taylor/Williams)

Joint Traffic Meeting (Councillor Burt)
Actions from the Joint Traffic Meeting.

Roads, Pavements & Footpaths/Road Safety (Councillors Burt, Fasey and Williams)
- traffic speed survey: follow up action – can the speed limit be lowered/would VAS units assist
- '20 is plenty' signage/national '20 is plenty' membership/speed limits
- overgrown hedge Turnpike
- Chains road
- Turnpike audit – signage
- Dumping of waste
- Barriers at Blackdown View and warning signage
- The lamp post opposite Richmond Close has been hit/ bent over.

Lamppost in the park

If you go to our online report a problem page, there is a streetlight section, and it shows all the lamp columns that we are responsible for. If the lamp in question is not listed on there then it will be the landowner's responsibility to get it repaired.

[Report a problem - Roads and transport](#)

Would appear to be the responsibility of SPVHC

Boulders on the footpath on Lower Town.

No action

Dog fouling

MDDC were never able to identify who this person was despite setting up a few early morning patrols and affixed several notices in the area.

MDDC will look to getting some more signage around as this seemed to stop the issue.

Train Station

Letter to MP

Trees on The Brendons

This is land that MDDC have maintained historically but do not own and it is not Highway or other DCC land.

The Tree Officer has had a look and advises minor crown lifting perhaps (which is instructed) but no substantial work.

Drains on Turnpike

NHO has requested that they be cleared.

Trip Hazard, Trip Hazard

Location: Lower Town, Sampford Peverell

A repair is due to be undertaken, or has already been undertaken, at the location you provided.

f) Footpaths (Councillor Burt)

Sampford Peverell Footpath 2 Public Path Order 2025

Response provided to DCC Footpaths

Stile at Boobery

The stile on Boobery into Castle field is rotting away and has been reported to DCC.

Rights of Way

Track at Lower Town, Sampford Peverell adjacent to Turberfield House. The track further on meets up with footpath 12.

MDDC do not own the land and responded: Some may have rights written down but much will be historic for access or thoroughfare and now established.

Response awaited from DCC.

g) Defibrillator maintenance (Councillor Cottrell)

SAMPFORD PEVERELL PARISH COUNCIL

12	Next meetings of the Parish Council	16
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- 9 May 26 Annual Parish Meeting (6pm) and Showcase (4.30pm)
The Main Hall has been booked from 4.30-7.00pm
- 11 May 26 Annual Meeting of the Parish Council.

If planning applications are received which require a consultation comment to be made during April, a planning meeting will be held – potential date 20 April 2026.

Dates for meeting June 2026 to March 2027

Meetings are normally the third Monday of the month:

- 15 June
- 20 July
- 17 August
- 21 September
- 19 October
- 16 November
- 21 December
- 18 January
- 15 February
- 15 March
- 19 April
- 17 May